

22 March 2021

ASSOC PROF DR MUHAMMAD NUSRAN

Adjunct Associate Professor, School of Management,
Asia e University.

Dear Assoc Prof Dr Muhammad Nusran,

APPOINTMENT AS ASIA e UNIVERSITY PhD SUPERVISOR

With reference to the above, Asia e University (AeU) is pleased to appoint you as a PhD Supervisor to the following candidate. The details of the candidate are as follows:

Name of Candidate	: Agus Kusumaramdhani
Student ID Number	: M70101210016
PhD Programme	: Doctor of Philosophy (Business Administration)
Area of Research	: Management & Administration
Research Title	: Development Indonesian Halal Industry in Facing the Global Economic Competition
E-mail	: kusumaramdhani@gmail.com
Name of Supervisor	: Assoc Prof Dr Muhammad Nusran
Present Designation	: Adjunct Associate Professor, AeU
E-mail	: muhammad.nusran@umi.ac.id

We believe that your vast experience and expertise in this area of research could contribute significantly towards enhancing the quality of supervision and research at AeU. The responsibilities of the Supervisor is attached. Should you accept this appointment, kindly complete the Acceptance Form within one week from the date of this offer letter at <https://forms.office.com/Pages/ResponsePage.aspx?id=83y7tMns4EykW8NOF7higpk98XdUZ0xDqPVo7O0cV5tUMDJQOVpUMkxHWF15N1NMVzVVMDhDN0ZOUc4u>

Thank you.

Yours sincerely,



PROF TS. DR TITIK KHAWA BINTI ABDUL RAHMAN
Deputy Vice-Chancellor
Asia e University

ROLES OF SUPERVISOR

- Guides the student in the selection and planning of an original research topic that can be successfully completed.
- Establishes with the student a realistic timetable for completion of the various phases of the research.
- Provides the student with a realistic time schedule for provision of feedback and to ensure that the student adheres to the timetable.
- Ensures that student has an understanding of the relevant theories and the methodological and technical skills necessary for the research, including provision of information through an ethical review process where applicable.
- Makes arrangements to ensure continuity of supervision during leaves or an extended period of absence.
- Submits a half-yearly Progress Report on the student's research work progress at by the first week of January and the first week of July to SGS.
- Attends the student's research proposal defense and decides whether the proposal is acceptable for the student to proceed to the next stage of the research.
- To propose suitable Readers for proposal defense.
- Continues to guide and advise the student after the research proposal defense.
- Decides and recommend to SGS for the submission of the student's thesis.
- To propose suitable Examiners for Viva Voce examination.
- Attends the student's Viva Voce examination; however the Supervisor does not take part in making the decision to the thesis.

HONORARIUM

No	Quantum of Payment (1 PhD Supervisor)	
1	First Payment – After Proposal Defense.	RM 1,500
2	Second Payment – After presentation at SGS Colloquium & completion of 1st draft of thesis.	RM 1,000
3	Third Payment – After Viva Voce exam.	RM 2,000
4	Final Payment – Submission of final thesis after corrections & approval of examiners.	RM 1,500
Total Payment		RM 6,000 / PhD Student

No	Quantum of Payment (2 PhD Supervisors)	Supervisor 1	Supervisor 2
1	First Payment – After Proposal Defense.	RM 750	RM 750
2	Second Payment – After presentation at SGS Colloquium & completion of 1st draft of thesis.	RM 500	RM 500
3	Third Payment – After Viva Voce exam.	RM 1,000	RM 1,000
4	Final Payment – Submission of final thesis after corrections & approval of examiners.	RM 750	RM 750
Total Payment		RM 3,000 / PhD Student	RM 3,000 / PhD Student